
CALL FOR APPLICATIONS ACADEMIC STAFF MOBILITY - BILATERAL AGREEMENTS YEAR 2025

Art. 1 Objectives of the Call for Proposals

The Call for Application offers academic staff of the University of Padua the opportunity to carry out a period of teaching, training or research abroad at partner institutions in predominantly non-European countries with which the University of Padua has signed bilateral agreements allowing staff mobility. The full list of available destinations can be found in Appendix 1.

Art. 2 Eligible participants

This call for applications addresses the University's teaching staff, including research fellows and short-term contract professors; Lecturers on sabbatical leave and retired lecturers may not participate in the call even if they are assigned a teaching position as contract teachers

Art. 3 Duration of activity

The minimum and maximum duration of the activity varies according to the Partner institution and details are provided in Appendix 1. As a general rule, the minimum period of activity is 4 consecutive days, whereas the maximum eligible period cannot exceed 30 days (excluding travel).

However, the Call is limited to a maximum period of 14 days including travel time.

Art. 4 Activity period

Mobility can be carried out from 1 July 2025 to 30 June 2026, during the actual opening period of the host institution. Academic staff must also verify deadlines and closures for the Academic Calendar at the host university

Art. 5 Funding

A

The total budget available for this Call is EUR 55.000. Mobility will be funded until the available budget is reached.

The expected financial contribution varies depending on destination and duration of the stay abroad. It is summarized in the "contribution calculation" column in the table in Annex 1. Travel contributions have been calculated on the basis of unit costs per kilometre distance bands (similar to funding rules of the Erasmus+ Programme).

B

Mobility costs must be reported and will be reimbursed according to the rules laid down in the University's '*Regolamento Missioni*'. The grant provided by the University of Padua, International Relations Division, may be topped up by funds provided by the applicants' Department / Centre.

The International Relations Division will transfer the corresponding funding to the applicants' Department/Centre in one instalment before the beginning of the mobility. The Department / Centre will be responsible for the administrative and financial management of the grant.

In the event of residual funds, a refund can be issued independently by following the accounting instructions reported in the University Assignments Manual prepared by the Accounting Office. The manual is available online in the Manuals – Projects Sector path on the website <https://afip.unipd.it>.

Upon completion of the mobility period, the grant beneficiary shall send the following documents to the Projects & Mobility Office:

- Declaration of Stay, duly completed and signed by the host university (based on a template provided by the Office)
- A short mobility report, highlighting proposals for future collaboration in the fields of training and research.

Failure to submit the final report within 30 days of completion of the activities will result in the refund of the entire funding made available by the International Relations Division.

In case of remaining funds at the end of the selection process, the International Relations Division may assess whether to allocate the unassigned scholarships through a subsequent communication to the teaching staff and reopening of the call.

countersigned by the Director of the affiliate Department

Art. 6 How to apply

Applications must be submitted by the 27 March 2025 at 1 p.m. CET exclusively via the online form available on the web page <https://www.unipd.it/en/academic-staff-mobility>

The applicant will be asked to describe the mobility objectives, the detailed programme of the activities, and the impact of the mobility on the University's internationalisation activities. The following document (in PDF format) must also be attached to the application:

- 1) Letter/e-mail of invitation from the host university countersigned by the Director of the affiliate Department;
- 2) **Self-certification** of the teaching assignment for the academic year forecast by this call, in the case of contract professors; if the contract professor is a self-employed professional with a VAT number, this must be reported in advance in the self-certification.

Each candidate may only submit 1 application. In addition, academic staff who were successful in the Bilateral Agreements 2024 may not participate.

Art. 7 Selection procedure and criteria

Applications will be selected by a dedicated Committee, appointed by Decree of the Rector, on the basis of the following criteria:

- ◆ Relevance of the teaching / research project, also in relation to the host institution;
- ◆ mobility activities that lead to the production of new teaching or research material and/or the development of new skills;
- ◆ mobility activities that strengthen and broaden cooperation between institutions, departments and schools and have clear impacts on the internationalisation of the University of Padua.

In the event of a tie, the Selection Committee may apply the following additional criteria:

- ◆ fair distribution of grants/mobility among the different disciplinary macro-areas;
- ◆ priority to projects submitted by academic staff who have never received funding from the International Relations Division for mobility (in particular within the Bilateral Agreements Call)
- ◆ distribution of mobility among the partner institutions (at least one mobility per partner);

Art. 8 Selection results

Selection results will be published on the following webpage <https://www.unipd.it/en/academic-staff-mobility>

Please note: the actual realization of mobility will always be subject to an assessment of safety conditions in the destination countries, based on the indications of the Ministry of Foreign Affairs and International Cooperation (MAECI) and other local or national provisions.

Art. 9 Promotion of the call notice

Department Directors are invited to collaborate so that the call for applications is properly disseminated, in order to encourage maximum participation by academics from all disciplinary fields.

Art. 10. Person in charge of Administrative Procedure and information

The Person in charge of the Administrative Procedure is Alessandra Gallerano, Director of the Projects & Mobility Office.

For further information, please contact the Projects and Mobility Office (international.projects@unipd.it – tel. 049 8277471).

Padua,

The Rector
Prof. Daniela Mapelli

Digitally signed pursuant to D.Lgs. (Legislative Decree) 82/2005

ANNEX 1 – DESTINATIONS, NO. OF PLACES AND MAXIMUM DURATION OF MOBILITY

COUNTRY	INSTITUTION	NUMBER OF PLACES AND MAXIMUM DURATION OF THE MOBILITY	Contribution calculation	Notes
Argentina	Universidad Nacional de San Martin	2 academic staff members for 15 days each	1,500 travel + 135 euro per no. of days	names must be communicated to the partner University at least 2 months before the visit
Australia	University of Melbourne	3 academic staff members for 30 days each	1,500 travel + 135 euro per no. of days	
Brazil	Universidade Federal de Santa Catarina, Florianopolis	3 academic staff members for 15 days each	1,500 travel + 135 euro per no. of days	
Brazil	Universidade do Estado da Bahia, Salvador	2 academic staff members for 7 days each	1,500 travel + 135 euro per no. of days	
Brazil	Universidade de Caxias do Sul	3 academic staff members for 15 days each	1,500 travel + 135 euro per no. of days	
Brazil	Universidade Federal do Paraná	2 academic staff members for 15 days each	1,500 travel + 135 euro per no. of days	
Chile	Universidad "Diego Portales" - Santiago	2 academic staff members for 30 days each	1,500 travel + 135 euro per no. of days	
Chile	Pontificia Universidad Católica de Chile	2 academic staff members for 30 days each	1,500 travel + 135 euro per no. of days	
China, People's Republic	Southeast University, Nanjing	2 academic staff members for 30 days each	1,500 travel + 135 euro per no. of days	
Colombia	Pontificia Universidad Javeriana - Bogotá	2 academic staff members for 30 days each	1,500 travel + 135 euro per no. of days	
Germany	Julius-Maximilians-Universität Würzburg	3 academic staff members for 4 days each	275 euro travel + 135 euro per no. of days	
Japan	Fukuoka University	2 academic staff members for 6 days each	1,500 travel + 160 euro per no. of days	
Japan	University of Tokyo	3 academic staff members for 30 days each	1,500 travel + 185 euro per no. of days	
Japan	Waseda University, Tokyo	2 academic staff members for 30 days each	1,500 travel + 185 euro per no. of days	
Malaysia	Universiti Sains Malaysia	3 academic staff members for 30 days each	1,500 travel + 135 euro per no. of days	
Nepal	Tribhuvan University - Kirtipur	2 academic staff members for 15 days each	820 travel + 135 euro per no. of days	names must be communicated to the partner University at least 2 months before the visit
South Africa	Universiteit van Stellenbosch	2 academic staff members for 15 days each	1,500 travel + 135 euro per no. of days	
United States of America	Boston University	3 academic staff members for 30 days each	820 travel + 80 euro per no. of days.	Accommodation provided by the host University if the stay is planned with at least 3 months' notice